Adding an Information Box as a Carousel for New Items on the Orbit Screen

Summary

You can set an information box to display a carousel of different types of resources, resources on a particular theme or new books added to the library catalogue, for example.

This guide shows you how to add in a box which displays a carousel for New Items on the Orbit screen. Separate guides provide the steps required to create information boxes for other purposes such as slideshows, library information or information boxes which include an embedded video and an image. There is also a separate Parameters guide.

Related Parameter

Parameter No. 1204 New Entry Timescale. The default setting in this parameter is 1. If you have not changed it to your preferred value for example 30 days you can do so via Management > Parameters. Only Users with the applicable User Privilege operations can edit parameters.

How to Add a Carousel box for New Items to Orbit

1. Click on the Search button at the top right of the Overview screen.
2. The Orbit screen will display.
3. Click on the Add information box button on the right.
4. In the Information Box Add screen, complete the Banner field. If nothing is entered in this field the box will only display for staff users.
TIP:
A box without the Banner field completed will display, with a Restore link, for authorised Users only.

5. Enter a title in the Title field if applicable. It is not mandatory to complete this field. Leaving the Title field blank will not affect result in the information box being hidden.

6. Click in the radio button next to Carousel in the Link Type field.

7. Click on the down arrow at the end of the Search Type field and click on New items.

8. Scroll down to the Column and Row fields. Enter a number in each field. The number determines where the information box will be located in the Orbit screen. In this example 2 will be entered in the Column field and 1 in the Row field to place the box in the top right of the Orbit screen area.

9. Click the Save button and you will be returned to the Orbit main screen.

10. Once loading has completed the new item covers will be displayed in the information box in the screen.
11. The first 10 books will be displayed. Any new items that do not include an image on the resource record will display as a grey book with a question mark.

12. To view all of the new items in a search list, click on the View All button.

13. Only the new items will display.
14. Click the **Home** button to return to the main Orbit screen.

There are several other icons at the bottom of the Carousel information box.
Click the left facing *Arrow* icon to rotate the carousel to the left.

Click the right facing *Arrow* icon to rotate the carousel to the right.

Click the *Pause* icon to stop the carousel from rotating.